

# What Size Tent Do I Need?

This tent planning guide lists some of the common size tents and the seating capacity for each tent using both banquet and round tables. This guide assumes the tent will be used strictly for seating. As you add items under the tent, such as food tables, dance floors, etc., seating capacity will be diminished.

Tent Size	Square Footage	Seating 5' Round Table (8 per table)	Number of 5' Round Tables Required	Seating 8' Banquet Table (8 per table)	Number of 8' Banquet Tables Required	Ceremony Seating
20'x20'	400	32	4	48	6	60
20'x30'	600	48	6	64	8	90
20'x40'	800	64	8	96	12	120
40'x40'	1600	128	16	192	24	280
40'x60'	2400	192	24	304	38	420

When hosting a graduation open house, it is not necessary to provide seating under a tent for all of your invited guests. Everyone will not arrive at the same time. A good rule to follow is to order a tent that will accommodate, at most, one half of your invited guests.

All tents require anchoring. In most cases the stakes are between 30" and 40" long. These stakes will be driven into the ground in the area around the perimeter of your tent. It is very important to clearly identify and mark all underground utilities, sprinkler lines and septic fields. Miss Dig is available to mark underground utilities. It is a free service, offered to keep work crews safe and utilities unharmed. Miss Dig needs at least 72 hours before the installation date to mark the utilities. To schedule Miss Dig, call (800)482-7171. Marking sprinkler lines and septic fields is the responsibility of the homeowner.

The tent location must be free from low hanging tree limbs, electrical, telephone, and cable lines. The location of the tent must be clearly marked. It is best if you roughly mark the four corners of the tent.

Hat Trick Tents & Events will not be liable for injuries or damages caused by fire, rain, hail, sleet, snow, high winds, tornadoes, floods, or other disturbances of nature. Understand that tents are temporary structures. Keep safety as an overriding priority for your event. Do not seek shelter from severe weather under a tent. If it is not safe to be outside, move guests inside or under a permanent structure.